

INFORMATION BULLETIN

WELFARE-TO-WORK

Employment Development Department

Number: WB99-5

Date: February 1, 1999

Expiration Date: 6/30/99

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
WELFARE-TO-WORK 15 PERCENT SUBGRANTEES
COUNTY WELFARE DIRECTORS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES STAFF
EDD EXECUTIVE STAFF
WORKFORCE DEVELOPMENT BRANCH STAFF

SUBJECT: DEPARTMENT OF LABOR COMPETITIVE GRANT REVIEW PROCESS

On January 26, 1999, solicitation guidelines for the third round of Department of Labor (DOL) Welfare-to-Work (WtW) competitive grant applications were published in the Federal Register. This bulletin provides information for the submission of WtW competitive grant applications to be reviewed by the State.

All 25 percent DOL competitive grant applications must be submitted to the Governor for review and comment, or at the Governor's discretion, to the designated State administrative entity for the WtW program prior to submission to the DOL. For private entities, State review must be subsequent to review by the Private Industry Council (PIC) or political entity where the services are to be performed. Applications must include any comments from the Governor or his designee.

The Governor has designated the Employment Development Department (EDD) as the State administrative entity for the WtW program. The EDD's Job Training Partnership Division (JTPD) is responsible for performing the review and providing comments relative to competitive grant applications, on behalf of the Governor, in accordance with provisions outlined in the solicitation. Sufficient opportunity for the State's review and comment has been interpreted as allowing State staff at least 15 calendar days from receipt of the application.

In accordance with federal guidelines for the submission of project proposals, the State review is accomplished to assure that the application does not propose activities which are contrary to the State WtW program as outlined in the State Plan. Applications are also reviewed to assure that they are developed in consultation with the appropriate local PIC and that applications from private entities include signed certifications from the appropriate PIC(s) or political subdivision(s). In addition, the State is interested in assuring that activities are coordinated with the local County Welfare Departments; that other local resources are leveraged; and that there is private sector involvement in the project. After submission to the State, additional information will not be accepted for review.

Competitive grant applications must be received by DOL no later than April 30, 1999. It is anticipated that in excess of 100 entities will apply for competitive grants in California. To allow sufficient time for State review and comment, applications should be submitted as soon as possible. Providing applications to the State no later than **April 13, 1999**, will allow the State 15 calendar days to prepare and mail comments back to grant applicants and allow local processing time to meet DOL's April 30, 1999, closing date for receipt of applications. We want to emphasize that the April 13, 1999, date is not a deadline, but a benchmark against which local applicants can plan. Applications will be accepted after this date and a good faith effort will be made by State staff to be responsive to assisting applicants in meeting the DOL closing date. However, applications will not be accepted for review after April 22, 1999.

To further assist applicants with this process, comments will be provided to draft applications. Final applications will not be necessary. Faxes will not be accepted.

Please submit 3 copies (no originals or bindings) as follows:

Mail:

Employment Development Department
Job Training Partnership Division
Attn: Don Migge
P.O. Box 826880, MIC 69-1
Sacramento, CA 94280-0001

Courier Service/Overnight Mail:

Employment Development Department
Job Training Partnership Division
Attn: Don Migge
800 Capitol Mall, MIC 69-1
Sacramento, CA 95814

Hand Deliver:

Employment Development Department
Job Training Partnership Division
Attn: Don Migge
722 Capitol Mall, Room W1077
Sacramento, CA 95814

Detailed information regarding the solicitation and DOL's Competitive Grants Bidders' Conference may be obtained by accessing the DOL's WtW Home Page Internet address, <http://wtw.doleta.gov>. Additionally, copies of the Interim Final Rule governing the WtW program, including activities conducted under the competitive grants process, are available on the DOL WtW Home Page.

Questions should be faxed to Don Migge at (916) 654-7921. Questions may also be sent via electronic mail to the Job Training Partnership Division at JTPDLIB@EDD.CA.GOV. The subject line should read: "Welfare Grant." All inquiries sent via fax or e-mail should include a contact name and phone number.

/S/ BILL BURKE
Assistant Deputy Director